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ABSTRACT

The fifth in a series of nine career education guides is a student career profile for the junior and senior high school level designed to help students decide where their career interests lie and what preparation such careers require. It contains personality assessment forms and preference questionnaires, and several blank forms for correlating students' traits and preferences with various occupations, and for exploring job duties and skill requirements. It also includes a unit evaluation form for teachers. (JR)

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CAREER EDUCATION

PROFILE

JUNIOR - SENIOR HIGH

ED107852

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CAREER EDUCATION

PROJECT: Tri BOCES Planning and Development of a Comprehensive Career Education Program K–12

REGION: Cayuga BOCES
Cortland–Madison BOCES
Tompkins–Seneca–Tioga BOCES

McLvoy Educational Center
Cortland–Madison BOCES
Cortland, New York 13045

1974

FOREWORD

In a Career Education program, each student is provided with tools and/or information to help him develop a sense of self-awareness, to become cognizant of his abilities, temperaments, aspirations, goals, values, interests and needs in order to make realistic choices in the many career options available to him in the world of work.

The material developed in this unit was based on this premise with the goal of infusing these ideas into the present curriculum.

Career Education is a facet of education that can be related to the whole student and thus provide a vehicle to help youth prepare for the future and implement decisions that will hopefully lead to a rewarding and successful life.

G. Douglas Van Benschoten
Career Education Manager

This module was written by Roxanne Thompson - South Lansing Center

Cover by Robert Gerlach - South Seneca Central School

INTRODUCTION TO TEACHER

This independent study module is designed for the junior high or secondary student who shows some interest in his/her future career but has not seriously considered:

1) what he/she wants to do
2) where his/her interest lies
3) what preparation is needed

It is hoped that the teacher will be of help to the student when needed and when the study is completed, help the student "zero" in on a career possibility or at least one of the career clusters.

P R O F I L E

OF

_____

Student's Name

INTRODUCTION TO STUDENT

In this independent study the goal is for you to become aware of:

1) Your unigueness as a human being by discovering some things about yourself.
2) What your present abilities and interests are.
3) What you need to know in order to select a career in which you will find satisfaction.
4) The reasons for your career decisions.

You will learn more about yourself by thinking about your own traits and abilities, you'll see how your interests affect what you do and how you do it and why you do it.

The importance of this study is to help you understand yourself, to help you find out what you can and cannot do and help you know more about jobs. THE MORE THOUGHT YOU GIVE TO YOUR FUTURE, THE BETTER PREPARED YOU WILL BE FOR IT.

WHAT KIND OF PERSONALITY DO YOU HAVE?

Think about traits of your personality. In each box below put a check mark beside the one quality which you feel describes the way you look, feel or behave most of the time.

___moody ___happy ___restless ___angry	___shy ___talkative ___thoughtful ___noisy	___worried ___carefree ___nervous ___calm	___bright ___average brains ___brilliant ___stupid
___rude ___casual ___few manners ___polite	___popular ___unpopular ___hated ___liked	___handsome ___average looks ___ugly ___good looking	___sloppy ___well dressed ___dishonest ___truthful

WHAT DO YOU LIKE TO DO?

Do you have the traits listed here? Put a check mark beside ten traits that you feel best tell what you are like?

____good handling money

____like drawing

____like to solve problems (not math)

____good at meeting new people

____people turn to you for advise

____have a good imagination

____able to get things organized

____like sports

____like to read

____like to work with hands (sew, knit, build models)

____like to work outdoors

____like to create fashions or design cars

____enjoy working with people

____have a good memory

____enjoy working with very small children

____like to travel

____not afraid of heights

____don't mind hard work

____interested in anything having to do with outer space

____have good hand writing

____physically strong

____like to work with animals

____like to work by yourself

____like to work with machines

WHAT DO YOU LIKE TO DO?

My likes and dislikes:

1. Subjects in school I like: _____

   _____

2. My favorite TV show: _____

3. My favorite sport, to play: _____

   to watch: _____

4. What I like to do in my spare time: _____

   _____

   _____

5. Jobs I have had: _____

   _____

6. Someone I admire and why is: _____

   _____

   _____

7. I like to talk about: _____

   _____

8. I would like to learn more about: _____

   _____

   _____

INDOORS OR OUTDOORS

Write in each category activities you like to do.

INDOORS:

OUTDOORS:

SOME JOBS YOU KNOW ABOUT

Have you ever dreamed about the job you will have when you are older? Most young people have.

You can see many jobs by looking around you. How about members of your family? Can you name good and bad things about their work? Are any of them dissatisfied with their jobs? Would you feel the same way about that job?

Write a short paragraph including your thoughts and answers related to the above question.

HELP WANTED

Look at the "Help Wanted" section of a newspaper. You will find many different kinds of work. Assume you are looking for a job. Make a list on the following chart of jobs you would be interested in.

NAME OF JOB	FACTS ABOUT JOB	REASONS WHY YOU SELECTED IT

HOW DO TRAITS RELATE TO JOBS?

Earlier in this booklet you checked ten traits that tell best what you are like. Think of some jobs that would require the traits you checked. List the ten traits in the left hand column and in the right column, list jobs that require these traits.

TRAITS	JOBS
1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	
9.	
10.	

WHAT WOULD YOU LIKE TO DO?

Because you differ from other people, your choice of jobs in the world of work will be different from that of others. Let's start out by thinking what kind of work you would like to do. Here is a list of many different jobs. Put a check mark beside the ones you think you would like to have. Put an X beside the ones you think you would not like to have.

____space technician
____baker
____pro athlete
____bank teller
____police officer
____truck driver
____musician
____circus performer
____TV camera technician
____rancher
____jet pilot
____farm worker
____secretary
____teacher
____steel mill worker
____carpenter
____science researcher
____forest ranger
____factory worker
____carhop
____electrician
____sales clerk
____newspaper reporter
____artist
____house painter
____waitress/waiter
____skin diver
____taxi driver
____coach
____social worker
____building custodian
____dentist
____FBI agent
____radio announcer
____gas station worker
____postal clerk
____telephone operator
____TV repair technician
____auto mechanic
____typist
____doctor
____nurse
____telephone line engineer
____keypunch operator
____other

WHY YOU WANT A JOB

1. Select one of the jobs from the list on the previous page that you put a check mark beside. In the space below give two reasons why you think you would like to have this particular job.

   a. _____

   b. _____

2. Are these reasons based on your likes and dislikes?

   YES_____ NO_____.

3. Write down what training you think you would need in order for you to get this job?

   _____

   _____

ARE SCHOOL AND WORK ALIKE?

Do you think school and work are alike? Some things you do in school are almost like things you would have to do on a job. Also, there are things you can do in school that you cannot do on a job without being fired. The list below gives 2 choices. Put an X in "alike" column for things that are alike in school and work and an X in "different" column if they are different.

ALIKE	DIFFERENT	
_____	_____	1. School: I must be on time. If I am late too often, I have to stay after school. Work: I must be on time. If I am late too often, I will be fired.
_____	_____	2. School: If I don't do my work I get low marks, but I can still come to school Work: If I don't do my work I lose my salary and get fired.
_____	_____	3. School: If I talk back to the teacher I get punished. When I learn to be tactful, I don't get punished anymore. Work: If I talk back to the boss I get fired and lose my salary.

These are just 3 ways to compare work and school. You can learn a lot about getting and keeping a job by your behavior in school.

Name as many other ways you can think of where school and work are alike.

_____

_____

_____

_____

WHAT JOBS ARE NEEDED EVERYWHERE?

Many jobs are needed everywhere, i.e., dentist, waitress gas station attendant. Name all the jobs you can think of that are needed everywhere.

JOB DUTIES

Every job has certain duties. A job description is a paragraph which lists the duties of a particular job. Write a job description of a job you'd like to have.

JOB SKILLS

There are many kinds of skills and they are all a result of practice or training. Throwing a touchdown pass is a skill that results from hours of training. Typing 55 words per minute is a skill that results from practice and training.

Name 5 other skills:

1. _____

2. _____

3. _____

4. _____

5. _____

WHAT IS THE PERFECT JOB FOR YOU?

Do you ever think about what would be the perfect job for you?

Which of the following working conditions would you choose?

Circle your choices.

A. Indoor job
B. Outdoor job

A. Daytime job
B. Nightime job

A. Part-time job
B. Full-time job

A. A job where you work alone.
B. A job where you work with people.

A. A job where the work is interesting but you don't make much money.
B. A job where the work is dull but you make lots of money.

A. A job where you have to "dress up".
B. A job where you wear just about whatever you please.

A. A job where you are your own boss.
B. A job where you have a boss.

A. A job in the city.
B. A job in the country.

A. A job where you work very hard and make a lot of money.
B. A job where you take it easy and don't make much money.

A. A job where you can sit while you work.
B. A job where you move around while you are working.

What jobs can you think of that would satisfy these working conditions?

_____

_____

Which one would you like to do?

_____

EVALUATION REACTION FORM

FOR

CAREER EDUCATION MODULES

Tri-Boces

Cayuga, Cortland-Madison, Tompkins-Seneca-Tioga

Instructor's Name: _____

School District: _____ Building: _____

Module Title: _____

Unit Title: _____

Grade Level: _____ Number of Students: _____

1. From the three sections listed below relating to the module, please check any section that you felt was a problem and comment on the problem experienced.

   Suggested Instructional Activities:

   Follow-up Activities:

   Resource Materials:

   Comments:

2. How did you evaluate the students in the module?

3. If you used an evaluation devise with the students, please forward it with this report.

4. If you made any changes in this module or feel changes should be made, please indicate briefly what changes you recommend.

5. How many teaching days and/or teaching periods did you use the modules relating to Career Education.

6. What community resources were used in presenting material?

7. Did you use resource people? If so, please indicate career represented, not names.

8. Did you go on field trips? If so, please indicate names and places.

COMMENTS:

Please return to: G. Douglas Van Benschoten
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Cortland, New York 13045